



## MBFTE BOARD MEETING AGENDA

**DATE:** May 14, 2024

**TIME:** 10:30 a.m.

**LOCATION:** Elk River Fire Department  
13073 Orono Pkwy NW  
Elk River, MN  
Teams

### AGENDA DETAILS

(Please have all cell phones on silent during the meeting and microphones on MUTE)

**I. Call to order – Natascha Huspek, Chair**

- a. Attendance Roll Call
- b. Agenda additions

**II. Approval of minutes from February 13, 2024**

**III. Reports**

- a. Treasurer, Becki Rowan
  - i. FSA balance, State Fire Marshal Dan Krier
- b. Executive Director, Steve Flaherty
- c. Executive Committee, Chair Natascha Huspek
- d. Licensing update, Allison Marcus—Licensing Coordinator
- e. Fire Service Specialist Report, Jared Rozeboom

**IV. Old business**

- a. Update on MBFTE database transition to MnIT – Steve Flaherty, Executive Director / Allison Marcus, Licensing Coordinator
- b. Vector Solutions contract – Steve Flaherty, Executive Director
- c. Reimbursement Memo – Steve Flaherty, Executive Director
- d. Yearly redistribution payments – Steve Flaherty, Executive Director
- e. DPS and MBFTE MOU update – Dan Krier, State Fire Marshal

**V. New business**

- a. OLA Audit Report – Dan Krier, State Fire Marshal / John Cunningham, Asst. Commissioner / Natascha Huspek, Chair
- b. Policy on reviewing reimbursements and licensing continuing education requirements – Steve Flaherty, Executive Director
- c. Consider “Strategies for Death Notification” training as eligible for reimbursement – Steve Flaherty, Executive Director / Jen Traw, Mental, Emotional, and SUD Specialist
- d. FSAC FY25 1-time request presentations
  - i. MBFTE – Steve Flaherty, Executive Director
  - ii. MN DNR – Taylor Schenk, Wildland Fire Training & Certification Supervisor

**VI. Public Comment**

**VII. Next meeting date**

- a. Scheduled for August 14, 2024

## VIII. Adjourn

Some members of the board may participate by telephone or other electronic means. Any person, other than a board member, who desires to monitor the meeting electronically from a remote location should send a written request to Steve

Flaherty at: [steve.flaherty@state.mn.us](mailto:steve.flaherty@state.mn.us) .

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